

**BOROUGH OF WEST CONSHOHOCKEN, PENNSYLVANIA**

**PUBLIC WORKS LABORER**

**JOB DESCRIPTION**

**ESSENTIAL DUTIES:**

Under the supervision of the Public Works Foreman, this full time position will perform routine public works related maintenance and construction tasks, including a wide variety of skilled manual tasks as well as the operation of light to medium sized automotive equipment.

The successful candidate must use excellent customer service skills, establishes and maintains effective working relationships with other employees, officials, and members of the general public. Public Works Laborers must possess the ability to follow verbal instruction, communicate with co-workers and members of the public, work as a team and perform their duties without constant supervision. Public Works Laborers often work outside and may have to endure extremes in temperature or exposure to rain or snow

**PRIMARY JOB DUTIES:**

Must use a variety of hand and power tools as well as motorized equipment to perform a variety of tasks including but not limited to: curbside residential trash collection, curbside bulk trash collection, street and traffic sign repair and installation, leaf collection, maintenance of Borough owned buildings, parks, playgrounds, parking lots and grounds, snow and ice treatment and removal, street paving and maintenance, street line painting, storm sewer inlet maintenance, repair, and installation, sidewalk and curb construction, mowing and trimming of grass and weeds on Borough property, litter, brush and debris removal. Must help maintain and wash vehicles, trucks and equipment on a regular basis.

Must be able to operate when hired or willing to learn upon employment, the operation of mowers, weed trimmers, chainsaws, a wide variety of hand and power tools, pick up trucks, snow blowers, dump trucks, bucket truck, skid steer and backhoes. Will be exposed to noxious odors, machinery with moving parts and high noise levels.

Must respond 24/7 to an emergency condition as determined by Public Works Foreman, and/or Borough Manager.

Perform related, similar, or other logical duties as assigned by the Public Works Foreman, and /or Borough Manager.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to use hands and finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is

required to stand and talk or hear. The employee is required to walk; sit; climb; balance; stoop, kneel, crouch, crawl; or smell.

The employee must frequently lift and /or move up to 50 pounds and occasionally lift and /or move with assistance in excess of 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**MINIMUM QUALIFICATIONS/EXPERIENCE:**

1. Must have a valid Pennsylvania Drivers License. Must obtain a Class B CDL license with air brake endorsement within 90 days of hire and maintain same.
2. Must have three years' experience of operating snow plows on steep hills
3. Must have a High School Degree or GED.
4. Must be able to abide by the Borough's Drug Testing and Personnel Regulations.
5. Must have two years work experience working in a construction related setting involving the operation of trucks or other related light automotive equipment, or equivalent vocational training courses.
6. Must be capable of using common sense problem solving to deal with situations.
7. Must maintain a neat, clean appearance.
8. Must establish and maintain an effective working relationship with the public and other employees.

**WORK SCHEDULE FOR PUBLIC WORKS DEPARTMENT**

Labor Day through Memorial Day: 7:00 AM to 3:30 PM, Memorial Day through Labor Day: 6:00 AM to 2:30 PM.

Employee will be required to work Overtime as needed.

**Salary:**

Starting: \$15.00 per hour (40-hour work week)

After 90-day probation period and obtaining Class B CDL \$17.00 per hour

**BENEFITS:**

The Borough of West Conshohocken offers an excellent benefit package after the probationary period has been satisfactorily completed.

**The BOROUGH OF WEST CONSHOHOCKEN IS AN EQUAL OPPORTUNITY EMPLOYER**